

**ADMINISTRATIVE RULES, GUIDELINES AND PROCEDURES**

The District Administrator shall be responsible for developing administrative rules, guidelines and procedures. When he/she believes there is a definite need, the District Administrator shall develop administrative rules, guidelines and procedures after conferring with building principals and other staff members. Rules, guidelines and procedures shall be referred to the Board for approval when required by law.

Administrative rules, guidelines and procedures shall in every respect be consistent with Board policy, statutory and case law and shall be positive in nature.

APPROVED: June 26, 1995

REVISED: August 21, 2000